

**CENTRAL SANSKRIT UNIVERSITY, NEW DELHI**

**STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR**

1. Name of Officer (in full):.....

2. Present Post held.....

3. Present Pay.....

4. Service to which the office belongs: .....

Name of the district/Sub-division, Taluka & Village in which property is situated	Name & details of property-housing, land and other buildings	Cost of construction / requirement including land in case of house and year when purchased	*Present Value	If not in own name state in whose name held & his / her relationship to the Government Servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition and name with detail of person from whom acquired.	Annual Income from the Property	Remarks
1	2	3	4	5	6	7	8

(Signature of Officer with designation & Date)

Notes:

1. \*In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
2. \*\*Includes a short-term also.
3. The declaration form is required to be filled in and submitted by every member of Class II (Group A and Group B) services under rule 15(3) of the Central Civil Services (Conduct) Rules 1955 [now rule 18(1) of the CCS (Conduct) 1964] on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person dependent on Government Servant.
4. The working “no change” or “no addition” or “as in the previous year” should be avoided and full details provided.