

  
**OFFICE OF THE DIRECTOR**  
**CENTRAL SANSKRIT UNIVERSITY**  
**SHREE SADASHIVA CAMPUS, PURI (ODISHA)**

NOTIFICATION NO. 587

Date: 18.11.2024

This is for information and necessary action to all the students and staff members that the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semester Examinations, 2024-25 of CSU, New Delhi will be held from **07.12.24(Saturday) to 22.12.24(Sunday)**. Hence the students are directed to attend their classes regularly. In this regard, all the students are hereby informed that after downloading their admit card they have to get verified and duly signed by the examination section, CSU, SSC, Puri and counter signed by the Director.

**The Identity cards should be produced** as and when demanded. **Further the students are directed to wear their uniforms during the examination periods, otherwise they will not be allowed to sit in the examination hall.** The preparatory leave for coming Semester Examinations will commence from **02.12.2024(Monday) onwards.**

Further all HOSs/Conveners/ Programme Co-ordinators / Class teachers and subject teachers are requested to take the classes regularly and should complete their courses on or before **29.11.24 positively.**

*B. Biswal* 18/11/2024  
**(PROF. BANAMALI BISWAL)**

*[Signature]* 18/11/24  
**DIRECTOR**  
**CENTRAL SANSKRIT UNIVERSITY**  
**SHREE SADASHIVA CAMPUS, PURI (ODISHA)**

**Copy for information and necessary action to :-**

1. All HOSs/ Conveners/ Class Teachers I/Cs/ Subject Teachers, CSU, SSC, Puri. They are requested to intimate their concerned students for downloading the admit cards from Samarth Portal and get it duly signed by the examination section.
2. Sh. P.C. Behera, MTS & D. Asst. (Sch.)/ Nirlipta Pattanaik, MTs (o/s), CSU, SSC, Puri. They are directed to give the below 75% attendance list of students by **02.12.2024 (Monday) positively in the Examination Sec. for issuing the admit cards.**
3. Sh. S.K. Mohanty, MTS/ Sh. K.K. Mohapatra, MTS (o/s), CSU, SSC, Puri. They are directed to make the sitting arrangements with the help of Lalna Pyari, DEO (o/s).
4. Accounts Sec./ Professional Asst. and Library I/c, CSU, SSC, Puri.
5. All Notice Boards/ Notice Books/ Campus Website
6. Ex-1 File.