



OFFICE OF THE DIRECTOR  
CENTRAL SANSKRIT UNIVERSITY  
SHREE SADASHIVA CAMPUS, PURI

Notice No.....15.....

Date : 04.05.2021

As per Govt of Odisha urder No. 2328/R&DM(DM) dated 01.05.2021 there shall be lockdown throughout the state with effect from 5<sup>th</sup> May 2021 to 19.05.2021 (5 A.M.) to break the infection of Covid-19.

Keeping in view of the above circumstances the undersigned decided that the teaching wing of the campus will be closed from 5<sup>th</sup> May 2021 to 18<sup>th</sup> May 2021. Faculties are requested to take online classes of students as per time table. In any urgent situation they may be asked to present in campus. So they are requested to check their mail frequently and closed to their phone.

However the practical examination of Shiksha Shastri student will be conducted as per scheduled time table with the supervision of Prof. V. P. Kachhawah, HOD of Shiksha Shastri & Dr. Ramakanta Mishra, Associate Professor as internal examiner and co-ordinator respectively.

The non teaching staff members are directed to attend their duty as per roster. However the sweepers, Security Guards, Electrical and Gardner will perform their duty as usual.

The library will also close during this period and library staffs directed to attend office accordingly to roster duty.

The chart of roster duty is enclosed herewith for information.

SL. NO.	NAME AND DESIGNATION OF EMPLOYEE	DUTY PARTICULARS
1	Miss Monika Verma, Asst. Librarian	Permitted to work at home. They have to report to undersigned in any urgent circumstances.
2	Mr. D. D. Pattnayak, Section Officer	
3	Mr. Ch. M. M. Fatnaik, U.D.C.	
4	Mr. P. C. Mishra, U.D.C.	
5	Smt. Sumitra Patra, D.E.O.	
6	Mr. D. Pd. Das Mohapatra, UDC	Monday, Tuesday & Wednesday of the Luck Down period. They have to report to undersigned in any urgent circumstances.
7	Smt. Radhamani Dei, MTS	
8	Sri Gopi Nath Sarangi, MTS	
9	Sri Kantha Narayan Das, MTS	
10	Sri Pratap Chandra Behera, MTS	
11	Sri Gangadhar Mishra, DEO	
12	Sri Kamalakanta Mohapatra, MTS	
13	Smt. Anusuya Pradhan, MTS	Wednesday, Thursday & Friday of the Luck Down Period. They have to report to undersigned in any urgent circumstances.
14	Sri Santosh Kumar Mohanty, MTS	
14	Miss Sarita Murmu, MTS	
15	Sri G. Johnson, DEO	
16	Sri Benudhar Nayak, DEO	
17	Sri Purna Char dra Mohapatra, MTS	
18	Sri Rabi Narayan Rath, MTS	
19	Sri Narayan Desh, MTS	
20	Smt. Sarada Nanda, MTS	
21	Sri Himansu Barik, MTS	
22	Smt. Nirlipta Pattnayak, Matron	

  
DIRECTOR

CENTRAL SANSKRIT UNIVERSITY  
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Copy to :

1. Campus Website, CSU, SSC, Puri
2. The All Non-teaching Staff members, CSU, SSC, Puri.
3. Covid-19 file.
- 4 - Prof. V.P. Kulkarni, HOD of S.S.